

Business Standard (All Editions)

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Notice of Annual General Meeting, E-Voting Information and Book Closure Dates

NOTICE is hereby given that the **27th Annual General Meeting (AGM)** of the shareholders of the Company will be held at "Rotary Sadan (Shripati Singhania Hall)", 94/2, Chowringhee Road, Kolkata-700 020 on Tuesday, 9th September, 2014 at 10:00 a.m. to transact Ordinary and Special Businesses as contained in the Notice of the 27th AGM. The Notice, Attendance Slip and Proxy form have been sent in electronic mode on 2nd August, 2014 and the Annual Report in electronic mode on 14th August, 2014 to the shareholders whose e-mail id are registered with the Company/Depository Participant(s) (DP), unless a shareholder has requested for a hard copy of the same. For Shareholders who have not registered their e-mail address, physical copies of the Notice, Attendance Slip and Proxy Form have dispatched by Registered Post and the Annual Report by Book Post on 4th August, 2014 and 14th August, 2014 respectively.

Pursuant to Section 91 of the Companies Act, 2013, and clause 16 of the Listing Agreement that the Register of Members and Share Transfer Books of the Company will remain closed from 3rd September, 2014 (Wednesday) to 9th September, 2014 (Tuesday) (both days inclusive) for the purpose of AGM.

In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules framed there under, shareholders are provided with the facility to cast their vote electronically, through the e-voting services provided by National Securities Depository Limited (NSDL) on all resolutions set forth in the Notice. The details pursuant to the provision of the Companies Act, 2013 and the Rules are given hereunder:

- a. Date of completion of sending of Notice: 4th August, 2014. ✓
- b. Date and time of commencement of voting through electronic means: Wednesday, 3rd September, 2014 at 9:00 a.m.
- c. Date and time of end of voting through electronic means: Friday, 5th September, 2014 at 6:00 p.m. The e-voting module shall be disabled by NSDL for voting thereafter.
- d. Once the vote on a resolution is cast by the shareholder, they shall not be allowed to change it subsequently.
- e. The voting rights of shareholders shall be in proportion to their shares in the paid up Equity Share Capital of the Company as on the cut-off date, July 18, 2014.
- f. The Notice of 27th AGM is available on the Company's website www.kicmetaliks.com and website of NSDL <https://www.evoting.nsdl.com>.
- g. For electronic voting instructions, shareholders may go through the instructions in the Notice of 27th AGM and in case of any queries/grievances connected with electronic voting, they may refer the Frequently Asked Questions (FAQs) and e-voting user manual for the shareholders available at <https://www.evoting.nsdl.com> or Contact: Mr. Rajiv Ranjan, Assistant Manager, National Securities Depository Limited, Email Id: RajivR@nsdl.co.in. Telephone No. 022-2499 4738; 022-2499 4600.
- h. Mrs. Alpana Agarwal, Practising Company Secretary (Membership No. 36445) has been appointed as Scrutinizer for the e-voting process.

For and on behalf of K I C Metaliks Limited

Sd/-

Date : 18th August, 2014
Place : Kolkata

Ruchika Fogla (Dhanuka)
Company Secretary