

**K I C METALIKS LIMITED**

CIN: L01409WB1986PLC041169

Regd. Office: "Sir RNM House" 3B, Lal Bazar Street,
4th Floor, Room No.2, Kolkata-700 001
Phone: +91-33-3068 8681/3068 8683;
Fax: +91-33-4001 9636

Website: www.kicmetaliks.com; E-mail: info@kicmetaliks.com

Notice of Annual General Meeting,

NOTICE is hereby given that the 28th Annual General Meeting (AGM) of the shareholders of the Company will be held on Tuesday, 29th September, 2015 at 10:00 a.m. at "Rotary Sadan" (Shripati Singhania Hall), 94/2, Chowringhee Road, Kolkata -700 020 for the purpose of transacting the Ordinary and Special Businesses mentioned in the Notice of the 28th AGM sent to the shareholders together with Explanatory Statement under Section 102 of the Companies Act, 2013 and Annual Report for the financial year 2014-15.

Book Closure

Pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Clause 16 of the Listing Agreement that the Register of Members and Share Transfer Books of the Company will remain closed from 23rd September, 2015 (Wednesday) to 29th September, 2015 (Tuesday) (both days inclusive) for the purpose of AGM.

E-voting

Pursuant to Section 108 of the Companies Act, 2013 and read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Clause 35B of the Listing Agreement, the Company is providing e-voting facility to its shareholders to cast their vote electronically, through the e-voting services provided by National Securities Depository Limited (NSDL) on all resolutions set forth in the Notice. Further, Shareholders are requested to take note of the following :

- a. Date of completion of dispatch of Notice : Friday, 14th August, 2015.
- b. Date and time of commencement of e-voting through electronic means : Friday, 25th September, 2015 at 9:00 a.m.
- c. Date and time of end of e-voting through electronic means : Monday, 28th September, 2015 at 5:00 p.m. The e-voting module shall be disabled by NSDL for voting thereafter.
- d. The cut-off date for the purpose of e-voting is 22nd September, 2015.
- e. Any person, who acquires shares of the Company and becomes the shareholders of the Company after dispatch of the Notice of AGM and holding shares as on the cut-off date i.e. 22nd September, 2015, may obtain the Login ID and password by sending a request at evoting@nsdl.co.in or skodilip@gmail.com. However, if a person is already registered with NSDL for e-voting then existing user ID and password can be used for casting vote.
- f. The facility for voting through polling paper shall be made available at the Meeting and the shareholders attending the Meeting, who have not cast their vote by e-voting or through Ballot Form shall be eligible to vote at the Meeting.
- g. The shareholders who have either cast their vote by e-voting or through Ballot paper, prior to the Meeting, may attend the Meeting but shall not be entitled to cast their vote again at the Meeting.
- h. The Notice of 28th AGM is available on the Company's website www.kicmetaliks.com and website of NSDL <https://www.evoting.nsdl.com>.
- i. For electronic voting instructions, shareholders may go through the instructions in the Notice of 28th AGM and in case of any queries/grievances connected with electronic voting, they may refer the Frequently Asked Questions (FAQs) and e-voting user manual for the shareholders available at <https://www.evoting.nsdl.com> or Contact: Mr. Rajiv Ranjan, Assistant Manager, National Securities Depository Limited, Email Id: RajivR@nsdl.co.in. Telephone No. 022-2499 4738; 022-2499 4600.
- j. Mrs. Alpana Agarwal, Practising Company Secretary (Membership No. 36445) has been appointed as Scrutinizer for the e-voting process.

For K I C Metaliks Limited

Sd/-

Date : 3rd September, 2015

Ruchika Fogla (Dhanuka)

Place: Kolkata

Company Secretary

Arthuk lipi
(Bengali)

Published dated

7th September, 2015

Monday