



# K I C METALIKS LIMITED

"Sir RNM House" 3B, Lal Bazar Street,  
4th Floor, Room No. 2, Kolkata - 700 001  
Phone : +91-33-3068 8681 / 3068 8683  
Fax : +91-33-4001 9636

## FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

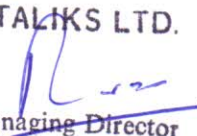
### PURPOSE AND OBJECTIVE OF THE PROGRAMMES

- To provide insights into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation in managing the Company.

### FAMILIARIZATION AND CONTINUING EDUCATION PROCESS

- The Company through its Managing Director / Executive Director / Key Managerial Personnel conducts programmes / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.
- Such programmes / presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.
- The programmes/presentations also familiarize the Independent Directors with their roles, rights and responsibilities.
- The Independent Directors are provided with the documents such as Profile of the Company, Memorandum and Articles of Association, Annual Reports etc to become familiar with the Company's background.
- Arrangements to make visits to factory premises of the Company are being made to the Independent Directors and other Non-executive Directors at their convenient time to enable them to understand the production process and the facilities available.
- A copy of the Code of Conduct for the Directors is also shared with them for information and adherence.
- Presentation covering various inputs relating to overall business operation, division wise performance etc., are being made periodically at the Board Meetings which would enable Directors to familiarize with the activities and business operations of the Company.
- An introductory familiarization presentation shall be conducted when a new Director is inducted to the Board of the Company.

FOR KIC METALIKS LTD.

  
Managing Director



CIN No. : L01409WB1986PLC041169

Factory : Raturia, Angadpur, Durgapur - 713 215, Phone : 9874943342

E-mail : info@kicmetaliks.com • Website : www.kicmetaliks.com